

# **Principal**

## **Eligibility :**

- Maximum age not above 65 years as on 01.04.2021.
- Phd./Masters Degree in Hotel Management & Post graduate in Hospitality / Tourism or MBA from a recognized University or Institute under UGC or approved by AICTE.
- A minimum of 18 years experience in teaching or hotel industry including 5 years of regular service in the grade of HOD in an institute affiliated to NCHMCT/AICTE/State Board of Technical Education/Recognized university.

### **Or**

- Atleast 16 years of total experience in teaching & industry together with minimum of 7 years in a managerial capacity(out of which at least 5 years as a General Manager) in a 4 star or above category hotel or in private sector companies/firms having turnover of not less than 100 crore per annum in each of the last 3 years with 3 years of experience as a HOD in NCHMCT/State IHM/AICTE affiliated university or institute.

## **Job Role :**

- Oversee & direct day to day operations & coordinate for smooth operations in-campus.
- Responsible for overseeing all academic activities & events to be held in-campus.
- Teaching & Coordinating theory & practical sessions- foundation & advance sessions with live demos.
- Supervising the food outlets including its production schedule for the organization.
- Creating & maintaining faculty teaching schedules & monitoring attendance.
- Maintaining & controlling department inventory.
- Acting as coordinator for organizing seminars & events.
- .Looking after the upcoming hotel project in campus.
- Conducting examinations & online classes as per the schedule.
- Coordinating for collection of fees of students on timely basis.
- Carrying out assignment of teaching, invigilation, evaluation of examination papers & anti-ragging duties.